



Outing Contract

This contractual agreement presented by Green Crest Golf Club establishes that the individual organizing the outing (Outing Leader) is financially responsible for the total amount due to Green Crest Golf Club. Green Crest reserves the right to charge the full rate of greens fees and cart to the Outing Leader for any expected golfer (final count) or group contractually booked but not arriving at the event. This contract is a binding agreement to the rules, policies, and regulations of Green Crest Golf Club. Missing or late information may result in missed or reduced outing services.

Outing Financial Responsibility

*Required information

*Name/Company/Group _____ *E-mail _____

*Address: _____ City _____ State _____ Zip Code _____

*Outing Leader _____

*Phone: Business/Cell _____ * Home _____

Requested Starting Time** _____ Requested Format** _____ # Golfers** _____
(**Tee times, Shotgun, Mod Shot, Wave) (Final count due 48 hours before event)

****Please review requirements for booking large quantities of tee times and minimums for different formats.**

Deposit

*\$100 Deposit enclosed (Check One) Cash _____ Check _____ MC/Visa _____

*Credit card # _____ Exp. Date _____ Sec Code _____

Do not use my credit card toward the final payment. Use only as a down payment _____

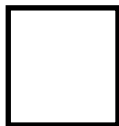
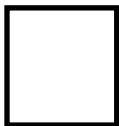
In the event you fail to meet our cancellation policy your credit card will be charged the non-refundable \$100 deposit.

Upon reading the contract, rules, and regulations, I, as the outing leader for this golf outing, agree to these provisions. In addition, I will instruct the other outing participants to act in accordance with these provisions.

Signature (Outing Leader) _____

**Green Crest Pro-Shop guarantees the Lowest Price for all golf merchandise!
We will match any competitor's price.**

Excludes Competitor's closeout pricing or items



Golf

**Special
Event**

Outing Date: _____

Outing Services and Details

*Required information

Green Crest Online Store

I wish to publish to golfers and collect outing fees from Green Crest's website (Yes____ No____)
 Contact Green Crest Outing Coordinator for details

The Crest Bar & Grill

*Option 1: Golfers purchase food/drink individually (Yes____ No____)

*Option 2: Open tab at The Crest Bar and Grill **15% gratuity added to bill** (Yes____ No____)

Start my open tab _____ Close my open tab _____

Open Tab Special Instructions _____

I need Meal tickets to control purchases (Yes____ No____) # of Tickets _____

*Option 3: Entrée from our Menu (Yes____ No____)

Entrée meal _____ # of Meals _____ Meal service start _____

Extra meals for non-golfing attendees _____

*Beverages Paid by Organizer (Yes____ No____)

Type: Soft drinks, Beer, Liquor _____ Service time _____

I need Drink Tickets to control purchases (Yes____ No____) # of Tickets _____

½ or ¼ Barrel of Beer needed _____ Brand _____

Beverage Cart (Yes____ No____) Start/End _____

NOTE TO OUTINGS:
 Food, soft drinks, and alcoholic beverages may not be brought onto Green Crest premises. State Law and Health Inspectors prohibit general public from distributing alcohol or food. No coolers are allowed. We have coolers you can use for free with the purchase of all types of beverages. Only the staff at Green Crest Golf Club is permitted to dispense alcoholic beverages from the clubhouse or beverage cart.

Pro Shop

*I wish to purchase prizes/gift certificates from Pro Shop (Yes____ No____)

*I wish to purchase logo products for my golf outing (Yes____ No____)

Gift Certificates	Quantity	Amount	Total
Merchandise Gift Cert.			
Green Fees Gift Cert.			
Golf Lessons Gift Cert.			
Donation from GC			
Outing Leader's Rewards Program			

*I need **Game Markers** (Yes____ No____) **Closest to the pin** on holes _____

Long Putt on holes _____ **Long Drive** on holes _____ **Accurate Drive** _____

Hole sponsor signs (Yes____ No____) Signs required 1 day prior to event

Score sheet Yes____ No____) Roster required 3 days prior to event

Comments/Requests: _____

Golf Operations Checklist

(Green Crest Use Only)

*Required information

Outing Date: _____



Initial When Complete

Greens Fees / Cart

*Number of Golfers in Outing _____ # Carts _____ Booked? _____
 Outing Assistant's carts @ \$8.00 per person: # Persons _____
 Cart Staging for Shotgun or Wave required (Yes ___ No ___) _____
 Cart staging form created _____

Green Crest Online Store

Online store used to collect fees (Yes ___ No ___) _____
 Online store items created _____
 Online payment report generated _____

The Crest Bar & Grill

*Option 1: Golfers purchase food/drink individually (Yes ___ No ___) _____
 *Option 2: Open tab at The Crest Bar and Grill **15% gratuity added to bill** (Yes ___ No ___) _____
 *Option 3: Entrée (Yes ___ No ___ Other (see below) _____)

*Meal/Bev (Yes ___ No ___ Tab ___)

Beverage: Soft drinks, beer, liquor _____ Service time _____
 Bev tickets (Yes ___ No ___) # of Tickets per person _____

Meal: _____ Service time _____
 Meal tickets for golfers (Yes ___ No ___) # of Extra tickets for assistants _____

Beverage Cart (Yes ___ No ___) Start/End _____
 Kitchen/Bev Cart Open Tab sheet created _____
 Outing Staffing verified _____

Pro Shop

Gift Certificates	Quantity	Amount	Total
Merchandise Gift Cert.			
Green Fees Gift Cert.			
Golf Lessons Gift Cert.			
Donation from GC			
Outing Leader's Rewards Program			

Comments/Requests: _____

Pro Shop Tasks

Scorecard Prep

Outing Greeting & 6-up _____
 Tickets: Food/Bev _____
 Roster labels _____

Game Markers: Prox on holes _____ Long Putt on holes _____

Long Drive on holes _____ Accurate Drive on holes _____ *Contact grounds crew _____

Hole sponsor signs (Yes _____ No _____) Signs required 1 day prior to event _____

Score sheet (Yes _____ No _____) Roster required 3 days prior to event _____

Hot Key setup

Thank You note sent