



Green Crest Golf Club

7813 Bethany Rd., Liberty Twp., OH 45044
513-777-2090 Pro Shop

Email us: proshop@greencrestgolf.com visit us www.greencrestgolf.com

Thank you for considering Green Crest Golf Club as the venue for your golf outing. This document contains outing prices, course policies, and important information to help you make your outing reservation. To check on date availability or if you have questions, contact our professional staff at (513) 777-2090 or Jason Harter, our Head Golf Professional, at (513) 289-4220. You **must complete an outing contract** to officially reserve a date.

As our way of saying “thank you” for being the outing organizer, see the “**Outing Leader’s Rewards Program**” and the “**Pro Shop rewards program**” in this packet.

Outing Prices

Day of Outing	# Of Holes	Green Fees + Cart
Saturday, Sunday, Holidays	18 Holes	\$50.00
Saturday, Sunday, Holidays	9 Holes	\$30.00
Monday-Friday	18 Holes	\$44.00
Monday-Friday	9 Holes	\$29.00

(Some time restrictions apply for the nine-hole rate on weekends. Please call to make special arrangements)

Outing Leader’s Rewards Program

As our way of saying “thank you” for selecting Green Crest Golf Club, you will receive complimentary golf privileges based on the final number of golfers in your outing. You may use the complimentary golf as prizes, or for the leader’s personal use. Rewards cannot be used to pay for the outing.

# Of Paid Golfers	Rewards
20-28	1 Complimentary Greens Fee
32-44	2 Complimentary Greens Fees
48-52	3 Complimentary Greens Fees
56-72	4 Complimentary Greens Fees
76-88	5 Complimentary Greens Fees
92 or more	6 Complimentary Greens Fees

We Collect \$\$ for you in our Online Store

For a \$40 set-up fee, we will use our [online store payment portal](#) to collect payment for your outing. This service carries a 3 percent convenience fee for each customer using their credit card in the online store. We can use your group's logo in the online store as an easily recognizable graphic to draw people to your event. To utilize this service, the sooner you supply us your logo and event description, the better we can serve you. Please allow us 2-3 business days to get this up on our secure website. The \$40 fee allows up to five items to be set up in the online store. Each additional item is \$5 more. Allow **Green Crest** to collect payments and book your tee times, if necessary. All you just show up!

Pro Shop Merchandise for Your Outing

In addition to golf, Green Crest would like to reward you with deep discounts and tremendous savings in our Pro Shop. Need prizes for your outing, a new driver for yourself, or simply something small to put in every player's golf cart? I personally guarantee you will not be able to purchase name brand merchandise anywhere for less. Once you book an outing with us, you can arrange to meet with one of our Pro Shop team members and have privilege to employee pricing on everything in our Pro Shop. We do not publish these prices, but we can share them with you for any merchandise in the shop, or anything that we order for you. Another popular concept is to collect \$2-\$10 additional per player and purchase gift certificates to our Pro Shop. This allows the winners of your event to shop and pick out their own prize after the outing.

Planning Your Outing

Services to you

Large or small, your outing will receive professional service, including the use of proximity markers, score sheets, and other services at our facility. Our goal at Green Crest is to offer you the highest quality of service catering to your outing with extreme diligence. We offer the same services to every outing. With advance notice, we will prepare score sheets, proximity markers for closest to the pin/long drive, take out hole sponsor signs, and manage the details of your food order flawlessly. This ensures that your outing will be the successful event you wanted.

Step One: Reserve Your Outing Date

- Check on the availability of your outing date by calling (513) 777-2090
- Consider your food and beverage needs and select choices that fit.
- Consider your gift and award needs.
- Complete the Outing Contract in this packet and submit it with a \$100 non-refundable deposit to Green Crest to reserve your outing date. This deposit must be in the form of cash, check, or a credit card number.

Step Two: Determine the Golf Format

Determining the format of your outing depends on the number of committed players, your time constraints, the day of the week, and the course availability. Green Crest manages every type of outing format, such as: straight tee times, scrambles, individual competition, shotgun starts, waves, etc.

Sequential tee times off the first tee

This is the most used format. It allows you, the outing coordinator, the most flexibility in changing the number of golfers you will be paying for on your outing date.

Shotgun Starts

Shotgun starts involve a tremendous amount of planning and require that the course be closed to other customers. Therefore, Green Crest will only arrange a shotgun start on the weekend if you are willing to financially commit to having 136 players. A credit card # will be held at the time of booking to hold the course for a shotgun start. Full payment for 136 players will be due 14 days prior to the outing. Also at this time shotgun starts will be charged \$100 14 days prior to the outing for extra workers, time involved, and other preparations, such as staging carts, placing hole signs, putting extra outing items and scorecards on carts. We will make exceptions to these financial requirements from mid-October to May 1, on certain days of the week, and at management's discretion. **Weekday shotgun** starts have a significantly smaller requirement on the number of golfers. If you are interested, do not hesitate to ask our staff. We also offer partial shotguns early on weekday mornings just using 9 holes. The requirement for this type of start is significantly less.

Wave Format

The wave format, which uses both sides of the course, allows us to start 8 players per tee time. A wave can accommodate 120 players and requires a minimum contract of 100 golfers if scheduled on a weekend. This type of outing requires a \$100 deposit. We will make exceptions to these requirements from mid-October to May 1, on certain days of the week, and at management's discretion. **Weekday wave** starts have a significantly smaller requirement on the number of golfers. If you are interested, do not hesitate to ask our staff.

Step Three: 14 Days before Your Outing

If we have not yet received a call from you, a Green Crest staff member will be contacting you to review details concerning number of players, food orders, and other needs you might have regarding your outing.

Participants

This is the time to confirm the total number of golfers that will attend the outing. Fourteen days before your outing is the last opportunity for you to adjust your tee times. This allows us to make certain the tee sheet is accurate for the day of your outing.

Food and Beverage

If you require a meal, it is important that you notify us at least 14 days before your outing which entrée you wish to have, details concerning open tabs, tickets used to manage consumption of food and beverage, special beer, and wine orders. Due to difficulties with delivery, availability of food products, and staffing, it is more important than ever to know your needs in advance. This allows our management and staff to properly execute you're plan on the day of your outing. Plus, ensure that your food is fresh, and of the highest quality. Once we have placed the order for food and beverages not on our everyday menu you are financially responsible especially in the case of a rainout.

At least Two Days before the Outing

Deliver hole sponsor signs and any items you want placed in the carts if those items meet the rules and regulations of the course. Provide the Pro Shop a list of player names and the order your groups are teeing off so we may create personalized scorecards and a score sheet. Please email information to the proshop at proshop@greencrestgolf.com.

Day of the Outing

Congratulations! You can enjoy the day. We will keep to the plan established unless notified by you of any changes. The total amount of your final bill will be due. Acceptable forms of payment are cash, company checks, personal checks, VISA, or MasterCard.

Step Four: Planning Your Next Outing

To you, our loyal customers, we offer an advance reservation program to better serve your needs for your next outing. This program allows us to give you special attention and allows you the opportunity to schedule your outing on or near the same date the following year.

Green Crest Outing Policy

1. **PACE OF PLAY:** Green Crest Golf Club has established a time of 4½ hours for the outing's pace of play. Outings that have difficulty maintaining this standard may be asked (through golfer assistance) to speed up their pace of play, skip a hole, or vacate the golf course in return for a pro-rated rain check for the remainder of holes they did not play.
2. **TEE TIME BOOKING RESPONSIBILITY:** Please call if you need to adjust the number of tee times we are holding for your outing.
3. **SPECTATORS:** No spectators are allowed on the course! Only Green Crest employees can drive beverage carts, ranger, and take out hole signs. If you have people who are going to run games on certain holes, our employees must take them out to those locations.
4. **SEVERE WEATHER:** In the event of severe weather causing the outing to cancel on the specific date contracted, Green Crest and the Outing Leader will meet to reschedule the outing. Rescheduling will be subject to date availability and, if we cannot agree upon a new date, we will return the \$100 deposit.
5. **PRIZES:** Prizes and merchandise must come directly from Green Crest Golf Club. You will have the choice of either purchasing golf merchandise as prizes or buying Pro Shop merchandise gift certificates. It is not permissible to bring merchandise purchased outside of Green Crest Golf Club. However, we do allow donated merchandise.
6. **FOOD & BEVERAGES:** You cannot bring food, soft drinks, and alcoholic beverages onto Green Crest premises. State Law and Health Inspectors prohibit public from distributing alcohol or food. We do not allow you to bring your own cooler. We have coolers you can use for free with the purchase of all types of beverages. Only the staff at Green Crest Golf Club can dispense alcoholic beverages from the clubhouse or beverage cart.
7. **CARTS & RULES:** Weather conditions and course maintenance will determine the cart rules. Outing participants will be responsible for following the cart rules established and announced for that day. Green Crest Golf Club staff will administer carts as each starting time nears to prevent congestion and confusion.
8. **GOVERNING PRINCIPAL:** All outing participants must abide by the rules and regulations that Green Crest Golf Club has established. It is the Outing Coordinator's responsibility to convey the above rules and regulations to all participants.

Notes: _____

Weekend Shotgun + Modified Shotgun Checklist **May 1 to October 15**

1. **ONLINE STORE:**

Do you need Green Crest to collect fees for your outing? For a \$40 set-up fee, we will use our [online store payment portal](#) to collect payment for your outing. This service carries a 3 percent convenience fee for each customer using their credit card in the online store. Consider that 3 percent charge when setting your fee. Many fund-raiser outings do this, and we often write a check for the difference between our costs and the money raised on top of that.

2. **AT THE TIME YOU BOOK YOUR SHOTGUN OUTING:**

A credit card # will be held at the time of booking to hold the course for a shotgun start.

3. **14 DAYS BEFORE YOUR OUTING:**

- Green Crest needs full payment for 136 players for your outing. Please call if you need to adjust the number of tee times we are holding for your outing.
- Green Crest also needs \$100 for the extra workers and time involved in preparation for your event – staging carts for shotgun start, placing hole signs, placing extra items you provide and scorecards in carts.
- Call Green Crest to review your outing's number of players, food and drinks needed, and any other needs you may have. If we don't hear from you, we will call you.
- This is the last day that Green Crest will adjust our tee sheet in any way for your outing.
- If we are preparing a meal or any food or drink, this is also the last day to notify Green Crest about your entrée or change/update any details concerning open tabs, tickets used to manage consumption of food and beverages, special beer, and wine orders. Once we have placed the order for food and beverages, you are financially responsible for its cost.

4. **AT LEAST 2 DAYS BEFORE YOUR OUTING:**

Deliver hole sponsor signs and any items you want placed in the carts if those items meet the rules and regulations of the course. Provide the Pro Shop a list of player names and the order your groups are teeing off so we may create personalized scorecards and a score sheet. Please email information to the proshop at proshop@greencrestgolf.com.

5. **SPECTATORS AND OUTING HELPERS:**

No spectators are allowed on the course! Only Green Crest employees can drive beverage carts, ranger, and take out hole signs. If you have people who are going to run games on certain holes, our employees must take them out to those locations.

Notes: _____

